

## **SPECIAL COUNCIL MEETING**

A Special Meeting of Council of the Township of Havelock-Belmont-Methuen was held on March 4, 2011, at 9:30 a.m. in the Council Chamber, Reeve Ronald Gerow in the chair.

All Members of Council were in attendance at this meeting.

Staff present: CAO Linda Reed, Treasurer Valerie Nesbitt, and Clerk Glenn Girven

Reeve Gerow called the meeting to order and reminded Council of the requirement to disclose any pecuniary interest if and when it should arise.

Reeve Gerow explained that the purpose of this Special Meeting was to begin budget deliberations for the 2011 municipal budget.

Reeve Gerow noted that notice of all budget meetings are posted on the municipal Website to inform residents of budget meetings, and that the budget process is an open and transparent process. He also advised that a Public Meeting to present the draft budget document would be held prior to the final adoption of the budget.

CAO Reed highlighted how the budget deliberations could proceed in a timely fashion. She suggested that Council determine which departments that they would like to receive more information from, and that the department head would be asked to attend the next budget meeting to review their portion of the budget.

Treasurer Valerie Nesbitt provided a budget report to provide members of Council with information on the budget summary and levy change by department.

Direction to staff included:

### **Police**

R-189-11      Moved by Councillor Martin  
                    Seconded by Councillor Pomeroy

That staff are asked to prepare an analysis of the policing costs for the period 2002 to 2010, including the reconciliation monies received.

Carried

## **Waste**

R-190-11      Moved by Councillor Ellis  
                    Seconded by Councillor Pomeroy

That staff are asked to prepare a report for the next budget meeting detailing the expenses for the operation and maintenance of the waste sites and transfer stations compared to the revenue from bag tags.

Carried

## **Parks and Recreation**

R-191-11      Moved by Councillor Ellis  
                    Seconded by Councillor Martin

That staff are asked to provide details on the status and costs of the lighted event sign that had been proposed several years ago.

Carried

R-192-11      Moved by Councillor Ellis  
                    Seconded by Councillor Martin

That the Parks and Arena Manager be asked to attend the next budget meeting to review the highlights from the Parks and Recreation budget for capital and maintenance; and costs versus revenues for the operation and maintenance of the arena.

Carried

## **Library**

The roof on the Cordova Library needs to be replaced, as well as the roof on the Recreation Hall.

## **Building and By-law Enforcement**

The township is not in a position of full cost recovery for building services. Council would like to put a strategy in place to move toward full cost recovery over the next few years.

## **Roads**

R-193-11      Moved by Deputy Reeve Sharpe  
                    Seconded by Councillor Ellis

That staff are asked to prepare a report on how an extra \$100,000.00 allocation to the roads capital budget would affect the overall municipal levy; provide

options on how additional allocations can be made to the roads capital budget to reach the goal of a \$100,000 increase; and provide a breakdown showing the roads capital versus roads maintenance allocations.

Carried

### **Fire Department**

R-194-11      Moved by Deputy Reeve Sharpe  
                    Seconded by Councillor Martin

That staff are asked to provide a capital equipment replacement schedule for all the fire department equipment; and to detail the capital replacements scheduled for 2011 for Council's information.

Carried

Additional items identified to be considered in budget 2011 deliberations:

- Ongoing repair of the brick work at the Town Hall - \$5,000 per year.
- Stone Hall – the siding at the rear of the building needs repair.
- The creation of a management plan for the Mathison property.
- The honorariums for community members of committees and boards may need to be increased from the current \$50.00.
- Medical centre cleaning costs.
- Reserve and Reserve Fund allocations proposed in the budget, along with current balances.

The next budget meetings were scheduled for March 10<sup>th</sup> and 11<sup>th</sup>, 2011 at 9:00 a.m.

Members of Council were in agreement to leave the proposed -3.0% general tax rate decrease in place at this time as a goal; and to continue to work through department budget figures at the next meetings.

### **Confirmatory By-law**

R-195-11      Moved by Councillor Pomeroy  
                    Seconded by Councillor Ellis

That the by-law to confirm the proceedings of the meeting of the Council of the Corporation of the Township of Havelock-Belmont-Methuen held on March 4, 2011 be read a first, second and third time and be finally passed in open council this 4<sup>th</sup> day of March 2011, and be numbered By-Law No. 2011– 23.

Carried

