

## COMMITTEE OF THE WHOLE OF COUNCIL MEETING

A Committee of the Whole of Council of the Corporation of the Township of Havelock-Belmont-Methuen was held on June 28, 2011 at 7:00 p.m. in the Havelock-Belmont-Methuen Council Chambers, Reeve Ron Gerow in the Chair.

All members of Council were present.

Staff present: CAO Linda Reed, Chief Building Official Travis Toms, Deputy Building Official Andrea Loyst, and Clerk Glenn Girven.

Reeve Gerow called the meeting to order and reminded Council of the requirement to disclose any pecuniary interest and the general nature thereof if the occasion arises.

R-489-11      Moved by Councillor Pomeroy  
                    Seconded by Councillor Martin

That the meeting move into a public meeting for the Committee of Adjustment with Deputy Reeve Andy Sharpe in the chair.

Carried

### Public Meeting – Committee of Adjustment

Deputy Reeve Sharpe Chaired the Committee of Adjustment meeting, and reminded members of the Committee of the requirement to disclose any pecuniary interest and the general nature thereof if the occasion arises.

#### Minor Variances:

**A-10/11      Brian DePippo**  
**9 Island 7 Kasshabog Lake**, Con 7, Pt Lot 9, Methuen Ward  
The purpose of this application is to allow for the construction of an addition to the existing cottage with the effect of reducing the minimum front yard setback from 70 feet to 65 feet (56 feet existing); and reducing the minimum water setback from 100 feet to 77 feet (west) and 40 feet (north) as per 4.35 of Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance application three times. The applicant was in attendance to answer any questions.

R-490 -11 Moved by Councillor Ellis  
Seconded by Councillor Martin

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-10/11 is approved with the following conditions because it meets the four tests for a minor variance:

- That approval be received from the Peterborough County-City Health Unit prior to issuance of a building permit.
- Subject to setbacks being finalized on plot survey prepared by an Ontario Land Surveyor and provided to Chief Building Official prior building permit.
- A silt fence be installed as determined by and to the satisfaction of the Chief Building Official prior to construction.
- That a building permit not be issued until the 20-day appeal period has lapsed.
- That approval be received from the Crowe Valley Conservation Authority prior to issuance of a building permit.

Carried

**A-11/11 Gregory Steinkrauss / Lexi Kolt-Wagner, LKW Architect**  
**69 Island 13 Kasshabog Lake**, Con 8, Pt Lot 9, Methuen Ward  
The purpose of this application is to allow for the construction of an addition to the existing cottage with the effect of reducing the minimum water yard setback from 100 feet to 85 feet as per 11.2.1 (c) (east); reducing the minimum side yard setback from 20 feet to 16 feet (12 feet existing) together with reducing the minimum water setback from 100 feet to 16 feet as per 4.35 (north); reducing the minimum water yard setback from 100 feet to 57 feet (74 feet existing) as per 4.35 (south); reducing water yard setback for Bunkie from 100 feet to 67 feet (north), 47 feet (south) and 31 feet (west) as per 4.35; and increasing maximum lot coverage from 4% to 7% as per 12.2.1(g) of Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance application three times. The applicant was in attendance to answer any questions.

R-491-11 Moved by Councillor Martin  
Seconded by Councillor Pomeroy

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-11 /11 is approved with the following conditions because it meets the four tests for a minor variance:

- That approval be received from the Peterborough County-City Health Unit prior to issuance of a building permit.
- That the building permit be issued as per the attached site sketch A-11/11 #2 and building area A-11/11 #3.
- A silt fence be installed as determined by and to the satisfaction of the Chief Building Official prior to construction.
- That a building permit not be issued until the 20-day appeal period has lapsed.
- That approval be received from the Crowe Valley Conservation Authority prior to issuance of a building permit.

Carried

**A-12/11 Sandra Dale**

**59 Fire Road 36**, Con 8, Pt Lot 12, Belmont Ward

The purpose of this application is to allow for the demolition of the existing cottage and reconstruction of a new cottage on the same footprint with the effect of reducing the front yard setback from 70 feet to 46 feet (46 feet existing) as per 11.2.1 (c), together with reducing the minimum water setback from 100 feet to 46 feet as per 4.35; and reducing the side yard setback from 20 feet to 9 feet (9 feet existing) as per 11.2.1(d) of Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance application three times. The applicant was not in attendance.

R-492-11 Moved by Reeve Gerow  
Seconded by Councillor Martin

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-12 /11 is approved with the following conditions because it meets the four tests for a minor variance:

- That approval be received from the Peterborough County-City Health Unit prior to issuance of a building permit.
- That the cottage be located on the same footprint by marking the existing cottage prior to demolition and utilizing the survey pins to re-construct in the exact location.
- A silt fence be installed as determined by and to the satisfaction of the Chief Building Official prior to construction.
- That a building permit not be issued until the 20-day appeal period has lapsed.
- That approval be received from the Crowe Valley Conservation Authority prior to issuance of a building permit.

Carried

R-493-11 Moved by Councillor Ellis  
Seconded by Councillor Martin

That the Committee of Adjustment meeting adjourn and the committee of the whole of council meeting resume.

Carried

The Committee of Adjustment portion of the meeting adjourns and the Committee of the Whole of Council meeting convenes with Reeve Gerow in the chair.

### **Building Department Report:**

R-494 -11 Moved by Deputy Reeve Sharpe  
Seconded by Councillor Martin

That the Building Department Activity Report for May 2011 be received for information.  
Carried

### **Delegation:**

John Laschinger – Jack Lake water front owner – presentation “Boathouses in Jack Lake” – he would like an interim control by-law to be passed to prohibit the construction of boat houses over water. Also in attendance were Paul and Elizabeth Campbell, Ruth Pezzack representing the HBMLA, Charlie Coffey, and Ambrose Moran.

Members of Council thanked Mr. Laschinger for his presentation, and the others for their attendance and input.

R-495-11 Moved by Deputy Reeve Sharpe  
Seconded by Councillor Ellis

That the boat house in water matter, the request for an interim control by-law, and the request that a building permit be issued for the boat house, be referred to staff for a report back to Council as soon as possible.

Carried

Reeve Gerow invited anyone not listed on the agenda as a delegation to do so now, with no response.

### **Other Business:**

1. **Stoney Point Marina request** a letter of non-objection for a Special Occasion Permit for their corn roast on September 3, 2011. This is an annual request that has been granted in the past.

R-496-11 Moved by Councillor Pomeroy  
Seconded by Councillor Martin

That the Township has no objection for Stoney Point to obtain a Special Occasion Permit for their corn roast on September 3, 2011.

Carried

2. **Municipal Health and Safety Policy Report** from Sonia Aaltonen – to obtain the authority to sign the 2011 Health and Safety policies and to receive a delegation of authority for future annual updates.

R-497-11 Moved by Councillor Martin  
Seconded by Councillor Ellis

That the Reeve and CAO are authorized to sign the Health and Safety policies for 2011; and that the authorization to sign future Health and Safety Policy documents, providing there are no substantive amendments, be delegated to the Reeve and CAO.

Carried

**3. Report from the By-law Enforcement Officer – Communications Repeater Tower application to be located in Sama Park.**

R-498-11 Moved by Deputy Reeve Sharpe  
Seconded by Councillor Ellis

That the report from the By-law Enforcement Officer – Communications Repeater Tower application to be located in Sama Park – be received for information.

Carried

**4. Report from the Public Works Supervisor – Public Works Staff and Equipment Report.**

R-499-11 Moved by Deputy Reeve Sharpe  
Seconded by Councillor Martin

That the Public Works Staff and Equipment Report from the Public Works Supervisor be received for information and be referred to the next Council meeting for further discussion.

Carried

**5. Report from the Treasurer – Quotations for a Vehicle for the Building Department.** This business was deferred at the last meeting to this meeting.

R-500-11 Moved by Deputy Reeve Sharpe  
Seconded by Councillor Ellis

That the low quotation for the purchase of a vehicle for the Building Department, submitted by JJ Stewart Motors in the amount of \$24,200.00 plus HST, not including plate costs, be accepted and approved.

Carried

**6. Meeting date with HBMLA – HBMLA had provided several dates for consideration.**

R-501-11 Moved by Councillor Ellis  
Seconded by Councillor Pomeroy

That the meeting date with HBMLA be confirmed as July 14, 2011 at 7:00 p.m. in the Council Chambers.

Carried

**By-laws:**

There were no by-laws for consideration at this meeting.

**Closed Session:** (Council adjourns at this time to discuss legal, property or personal issues, which cannot be discussed in public meeting due to their nature.)

R-502-11      Moved by Councillor Ellis  
                    Seconded by Councillor Pomeroy

That this meeting move into closed session at 9:25 p.m. under Section 239 (2) of the Municipal Act for matters regarding the security of the property of the municipality; personal matters about identifiable individuals, including municipal employees; and litigation or potential litigation affecting the municipality.

Carried

R-503-11      Moved by Councillor  
                    Seconded by Councillor

That the meeting rise from the closed session, 10:20 p.m. and the open session resume.

Carried

**Confirmation By-Law:**

R-504-11      Moved by Councillor Martin  
                    Seconded by Councillor Pomeroy

That the by-law to confirm the proceedings of the meeting of the Council of the Corporation of the Township of Havelock-Belmont-Methuen held on June 28, 2011 be read a first, second and third time and be finally passed in open council this 28<sup>th</sup> day of June, 2011, and be numbered By-Law No. 2011– 72.

Carried

**Adjournment:**

R-505-11      Moved by Councillor Pomeroy  
                    Seconded by Councillor Martin

That this meeting adjourn at 10:25 p.m.

Carried

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Reeve

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Clerk