

COMMITTEE OF THE WHOLE OF COUNCIL MEETING

A Committee of the Whole of Council of the Corporation of the Township of Havelock-Belmont-Methuen was held on April 26, 2011 at 7:00 p.m. in the Havelock-Belmont-Methuen Council Chambers, Reeve Ron Gerow in the Chair.

All members of Council were present.

Staff present: CAO Linda Reed, Chief Building Official Travis Toms, Deputy Building Official Andrea Loyst, Economic Development Officer Brian Grattan, Fire Chief Ray Haines and Clerk Glenn Girven.

Reeve Gerow called the meeting to order and reminded Council of the requirement to disclose any pecuniary interest and the general nature thereof if the occasion arises.

R- 338-11 Moved by Councillor Martin
 Seconded by Councillor Pomeroy

That the meeting move into a public meeting for the Committee of Adjustment with Deputy Reeve Andy Sharpe in the chair.

Carried

Public Meeting – Committee of Adjustment

Deputy Reeve Sharpe Chaired the Committee of Adjustment meeting, and reminded members of the Committee of the requirement to disclose any pecuniary interest and the general nature thereof if the occasion arises.

Minor Variances

A-53/10 Ron and Angela Chatterton
 172 Fire Road 85 D, Con 8, Pt Lot 30, Methuen Ward (Jack Lake)

The purpose of this application is to construct an attached garage, screen room and new deck on an existing cottage by reducing the minimum water setback from 70 feet to 67 feet as per Section 11.2.1(c) and reducing the water setback from 100 feet to 90 feet (attached garage) and 80 feet (screen room) respectively, in accordance with 4.35 of Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance application three times. Ken Jackman, agent for the applicant, and Andy Waddell, contractor for the applicant, were in attendance to answer any questions. They said that there would be no development closer to the water.

R- 339-11 Moved by Reeve Gerow
Seconded by Councillor Ellis

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-53/10 is approved with the following conditions:

- As required by the Chief Building Official, an Ontario Land Surveyor stake the location of proposed additions and provide verification of approved setbacks.
- If necessary, the owner may choose to reconstruct the existing front deck to Ontario Building Code requirements on the same footprint as per site sketch A-53/10 #1.
- That the building permit be issued as per the site sketch A-53/10 #1.
- That approval be received from the Peterborough County-City Health Unit prior to issuance of a building permit.
- A silt fence be installed as determined by and to the satisfaction of the Chief building Official prior to construction.
- That a building permit not be issued until the 20-day appeal period has lapsed.

Carried

A-02/11 Larry Cash and Pamela Lehman
64 Fire Road 89C, Con 11, Pt Lot 27, Methuen Ward (Jack Lake)

The application is a request to construct a new Bunkie (sleeping cabin) on the property by reducing the water yard setback from 100 feet (Section 4.35) to 74 feet; and increasing the permitted square footage of a sleeping cabin from 320 square feet to 400 square feet as per the Definitions section (Cabin, Sleeping) of Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance application three times. Ken Jackman, agent for the applicant, and Andy Waddell, contractor for the applicant, were in attendance to answer any questions.

R- 340-11 Moved by Councillor Martin
 Seconded by Reeve Gerow

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-02/11 be approved with the following conditions:

- That approval is received from the Peterborough County-City Health Unit prior to issuance of a building permit including setback requirements and capacity of existing septic system.
- That required setback is maintained from the hydro lines as per Hydro One requirements.
- That the building permit be issued as per the site sketch A-02/11 #1.
- That a building permit not be issued until the 20-day appeal period has lapsed.

Carried

A-03/11 Leslie and Cindy Nelson
 269 Fire Road 82 D, Con 7, Pt Lot 15, Methuen Ward (Kasshabog Lake)

The application is a request to demolish an existing open deck and rebuild a new open deck on the south east side of the existing cottage and to add an extension to the approved open deck on the south west side of the cottage by reducing the minimum front yard setback from 70 feet (Section 11.2.1(c)) to 24 feet (east deck) and 64 feet (west deck) respectively, and reducing the water setback from 100 feet (Section 4.35) to 28 feet (east deck) and 66 feet (west deck) respectively, in accordance with the Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance three times with no response.

R-341-11 Moved by Reeve Gerow
 Seconded by Councillor Martin

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

And that the application A-03/11 is approved with the following conditions:

- That the approval by Crowe Valley Conservation Authority be received for this project prior to building permit issuance.
- That the structure be constructed as per site sketch A-03/11 #1.
- That a building permit not be approved until the 20 day appeal period for the application has lapsed.

Carried

A-04/11 Roberta Beamish
 553 Peninsula Rd., Con 6, Pt Lot 15, Methuen Ward (Kasshabog Lake)

The purpose of this application is to construct a new garage attached to the rear of the existing cottage by reducing the water yard setback from 100 feet (Section 4.35) to 70 feet in accordance with Zoning By-law 1995-42 AA.

The Clerk advised that notice of the Public Meeting had been given by prepaid first class mail to every owner of land within 60 metres of the area to which the application applies and a notice was clearly posted on the property. No written comments had been received on the application.

The Deputy Building Official presented the Planning Report to the meeting.

Deputy Reeve Sharpe invited anyone present to speak in opposition to the minor variance three times with no response.

Deputy Reeve Sharpe invited anyone present to speak in favour of the minor variance three times with no response. The applicant was in attendance to answer any questions that the meeting may have.

R- 342-11 Moved by Councillor Martin
Seconded by Councillor Pomeroy

That the Waterfront Minor Variance and Severance Committee Statement of Findings be received for information;

That the balance of the information in the Report be received;

That the application A-04/11 be approved with the following conditions:

- That approval is received from the Crowe Valley Conservation Authority prior to building permit issuance.
- That clarification be received from the Peterborough County-City Health Unit with regard to the existing placement of the septic system to ensure that proposal will not encroach into required setbacks from distribution pipes and tank.
- That the building permit be issued as per site sketch A-04/11 #1.
- That a building permit not be issued until the 20-day appeal period has lapsed.

Carried

Severance Application:

B-30/11 Estate of Edward Bowen
1200 Preston Rd., Con 3, Lot 21, Belmont Ward

The purpose and effect of the application is to request the consent of the Peterborough County Land Division to the conveyance of a parcel of land having a frontage of approximately 436 feet (133 m) of frontage on Preston Rd and 492 feet (150 m) of frontage on Crowe River with an area of approximately 9 acres (3.64 ha).

R- 343-11 Moved by Reeve Gerow
Seconded by Councilor Ellis

That Severance Application B-30-11 be deferred until further information is received from the Land Division Committee with regards to the MDS arc.

Carried

R- 344-11 Moved by Councillor Martin
Seconded by Councilor Ellis

That the Committee of Adjustment meeting adjourn and the gavel be returned to the Reeve.

Carried

Building Department Report:

R- 345-11 Moved by Councillor Pomeroy
Seconded by Councillor Ellis

That the Building Department Activity Report for March 2011 be received for information.

Carried

Other Business:

1. **Report from the Economic Development Officer – Norwood District High School Forestry Program – assistance with the development of a Master Plan for the Mathison Property.**

R- 346-11 Moved by Deputy Reeve Sharpe
Seconded by Councillor Ellis

That the Norwood District High School Forestry Program be authorized access to the Mathison Property to begin preliminary studies of the property.

Carried

R- 347-11 Moved by Deputy Reeve Sharpe
Seconded by Councillor Martin

That the concept of a Master Plan for the Mathison Property be specifically included on an agenda in the near future to decide what is wanted from a plan for the property; and to devise a means to include public input in the process as a plan moves forward.

Carried

R- 348-11 Moved by Councillor Martin
Seconded by Councillor Pomeroy

That the report from the Economic Development Officer be received.

Carried

2. **Report from the Economic Development Officer – Floral Hanging Baskets.**

R- 349-11 Moved by Councillor Ellis
Seconded by Councillor Pomeroy

That the report from the Economic Development Officer be received; and that Council approve the purchase of an extra five hanging baskets and brackets to be installed along Ottawa Street east of the municipal office.

Carried

3. Report from the Fire Chief – Replacement of the Rescue Truck.

R-350-11 Moved by Councillor Pomeroy
Seconded by Deputy Reeve Sharpe

That the report from the Fire Chief regarding the replacement of the 1993 rescue truck be received; and that the Fire Chief is authorized to purchase a new 2011 Ford 4X4 14.5 foot vehicle from Asphodel Fire Trucks LTD as a Rescue/Command vehicle for the Havelock-Belmont-Methuen Fire/Emergency Services.

Carried

4. Report from the Fire Chief – Hiring of new Recruits for the Fire/Emergency Department.

R-351-11 Moved by Councillor Ellis
Seconded by Councillor Pomeroy

That the report from the Fire Chief be received; and that Council authorizes the Fire Chief to hire new recruits for the volunteer Havelock-Belmont-Methuen Fire/Emergency Services to ensure that staffing is maintained to adequate personal as per Schedule "B" of By-law 2009-98 as amended; and further that due to the timing of the hiring of the new recruits, the nine month probation period for these recruits will be shortened to enable them to take the next recruit course training and DZ licensing certification.

Carried

R-352-11 Moved by Deputy Reeve Sharpe
Seconded by Councillor Martin

That the Fire/Rescue Department policy regarding leaves of absence from the fire department be reviewed.

Carried

5. Report from the Clerk – the Website is now linked to the Community Press and the EMC.

R- 353-11 Moved by Councillor Pomeroy
Seconded by Councillor Martin

That the report from the Clerk be received for information; and that the Havelock-Belmont-Methuen Lakes Association be advised of the links on the Township's website to the local newspapers, the Community Press and the EMC.

Carried

By-laws:

1. A by-law to **revive the 2006 COMRIF agreement** with the Ministry of Agriculture, Food and Rural Affairs with a new effective and termination date.

R- 354-11 Moved by Deputy Reeve Sharpe
Seconded by Councillor Martin

That the by-law revive the 2006 COMRIF agreement with the Ministry of Agriculture, Food and Rural Affairs with a new effective and termination date, be read a first, second and third time and be finally passed in open Council this 26th day of April, 2011, and be numbered by-law No. 2011 – 46.

Carried

2. A by-law to **adopt the rates for supplying water and sewer service for 2011.**

R- 355-11 Moved by Councillor Ellis
Seconded by Councillor Pomeroy

That the by-law to adopt the rates for supplying water and sewer service for 2011 be read a first, second and third time and be finally passed in open Council this 26th day of April, 2011, and be numbered by-law No. 2011 – 47.

Carried

Closed Session: (Council adjourns at this time to discuss legal, property or personal issues, which cannot be discussed in public meeting due to their nature.)

R-356-11 Moved by Councillor Martin
Seconded by Councillor Ellis

That this meeting move into closed session under Section 239 (2) of the Municipal Act for the security of the property of the municipality; personal matters about identifiable individuals, including municipal employees; and litigation or potential litigation affecting the municipality or local board 8:10 p.m.

Carried

R- 357-11 Moved by Councillor Pomeroy
Seconded by Councillor Martin

That the meeting rise from the closed session, 9:25 p.m..

Carried

Confirmation By-Law:

R-358-11 Moved by Councillor Martin
 Seconded by Councillor Ellis

That the by-law to confirm the proceedings of the meeting of the Council of the Corporation of the Township of Havelock-Belmont-Methuen held on April 26, 2011 be read a first, second and third time and be finally passed in open council this 26th day of April 2011, and be numbered By-Law No. 2011– 48.

Carried

Adjournment:

R-359-11 Moved by Deputy Reeve Sharpe
 Seconded by Councillor Martin

That this meeting adjourn at 9:30 p.m.

Carried

Reeve

Clerk